

Agenda

RSTC Informational Session

August 24, 2021 | 3:30-4:30 p.m. Eastern

Attendee WebEx Link: [Join meeting](#)

NERC Antitrust Compliance Guidelines and Public Announcement

Introductions and Chair's Remarks

Agenda

1. RSTC Documents Overview*
2. Proposed RSTC Charter Amendments*

*Background materials included.

Antitrust Compliance Guidelines

I. General

It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition.

It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

Antitrust laws are complex and subject to court interpretation that can vary over time and from one court to another. The purpose of these guidelines is to alert NERC participants and employees to potential antitrust problems and to set forth policies to be followed with respect to activities that may involve antitrust considerations. In some instances, the NERC policy contained in these guidelines is stricter than the applicable antitrust laws. Any NERC participant or employee who is uncertain about the legal ramifications of a particular course of conduct or who has doubts or concerns about whether NERC's antitrust compliance policy is implicated in any situation should consult NERC's General Counsel immediately.

II. Prohibited Activities

Participants in NERC activities (including those of its committees and subgroups) should refrain from the following when acting in their capacity as participants in NERC activities (e.g., at NERC meetings, conference calls and in informal discussions):

- Discussions involving pricing information, especially margin (profit) and internal cost information and participants' expectations as to their future prices or internal costs.
- Discussions of a participant's marketing strategies.
- Discussions regarding how customers and geographical areas are to be divided among competitors.
- Discussions concerning the exclusion of competitors from markets.
- Discussions concerning boycotting or group refusals to deal with competitors, vendors or suppliers.

- Any other matters that do not clearly fall within these guidelines should be reviewed with NERC's General Counsel before being discussed.

III. Activities That Are Permitted

From time to time decisions or actions of NERC (including those of its committees and subgroups) may have a negative impact on particular entities and thus in that sense adversely impact competition. Decisions and actions by NERC (including its committees and subgroups) should only be undertaken for the purpose of promoting and maintaining the reliability and adequacy of the bulk power system. If you do not have a legitimate purpose consistent with this objective for discussing a matter, please refrain from discussing the matter during NERC meetings and in other NERC-related communications.

You should also ensure that NERC procedures, including those set forth in NERC's Certificate of Incorporation, Bylaws, and Rules of Procedure are followed in conducting NERC business.

In addition, all discussions in NERC meetings and other NERC-related communications should be within the scope of the mandate for or assignment to the particular NERC committee or subgroup, as well as within the scope of the published agenda for the meeting.

No decisions should be made nor any actions taken in NERC activities for the purpose of giving an industry participant or group of participants a competitive advantage over other participants. In particular, decisions with respect to setting, revising, or assessing compliance with NERC reliability standards should not be influenced by anti-competitive motivations.

Subject to the foregoing restrictions, participants in NERC activities may discuss:

- Reliability matters relating to the bulk power system, including operation and planning matters such as establishing or revising reliability standards, special operating procedures, operating transfer capabilities, and plans for new facilities.
- Matters relating to the impact of reliability standards for the bulk power system on electricity markets, and the impact of electricity market operations on the reliability of the bulk power system.
- Proposed filings or other communications with state or federal regulatory authorities or other governmental entities.
- Matters relating to the internal governance, management and operation of NERC, such as nominations for vacant committee positions, budgeting and assessments, and employment matters; and procedural matters such as planning and scheduling meetings.

RSTC Documents Overview

Action

Information

Summary

NERC Management will provide an overview of various documents to:

- Differentiate between the various products and their end use
- Identify requirements and audiences/users
- Discuss potential alignment and/or need to maintain separation
- Approval/Acceptance/Endorsement process and member considerations

NERC

NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

RSTC Documents:

Reliability Guidelines, Technical Reference Documents,
Whitepapers, SARs
Overview

RELIABILITY | RESILIENCE | SECURITY



- Provide an overview of various documents to:
 - Differentiate between the various products and their end use
 - Identify requirements and audiences/users
 - Discuss potential alignment and/or need to maintain separation
 - Approval/Acceptance/Endorsement process and member considerations

Reliability and Security Guidelines

- *Suggested approaches or behaviors*
- *“HOW” certain objectives can be met*
- *Formulated from best and/or optimal practices*
- *Recommendations for how objectives “should” be accomplished*

Reference Documents and Technical Reports

- *Documented technical concepts*
- *Definitions of technical terms*
- *Defined methods or approaches*
- *Can be used as justification to support “WHY” certain practices are needed*

Implementation Guidance

- *Provides examples or approaches for “HOW” Registered Entities could demonstrate compliance with Reliability Standard requirements.*
- *Used in Compliance Monitoring and Enforcement activities*

Standard Authorization Request

- *Defines scope, reliability benefit, and technical justification for a new or modified Reliability Standard or definition.*
- *Identifies “WHAT” requirements are needed to ensure the reliable operation of the BPS*

Reliability Assessment Reports

- Independent and objective evaluations of BPS reliability conducted by the ERO
- Subgroup used to gain industry perspectives, expertise, and validation
- Requires BOT approval

- **Approve:** The RSTC has reviewed the deliverable and supports the content and development process, including any recommendations.
- **Accept:** The RSTC has reviewed the deliverable and supports the development process used to complete the deliverable.
- **Remand:** The RSTC remands the deliverable to the originating subcommittee, refer it to another group, or direct other action by the RSTC or one of its subcommittees or groups.
- **Endorse:** The RSTC agrees with the content of the document or action, and recommends the deliverable for the approving authority to act on. This includes deliverables that are provided to the RSTC by other NERC committees. RSTC endorsements will be made with recognition that the deliverable is subject to further modifications by NERC Executive Management and/or the NERC Board. Changes made to the deliverable subsequent to RSTC endorsement will be presented to the RSTC in a timely manner. If the RSTC does not agree with the deliverable or its recommendations, it may decline endorsement. It is recognized that this does not prevent an approval authority from further action.

Reliability and Security Guidelines

- **ACCEPT** for public comment
 - Is guidance needed on this topic?
 - Are there major flaws?
- **APPROVE**
 - Has the public and committee comments been sufficiently addressed?
 - Do you agree with the recommended guidance?

Reference Documents and Technical Reports

- **APPROVE**
 - Does it provide sufficient detail to support technical, security, and engineering SMEs?
 - Has it been peer reviewed and supported by a technical subgroup?
 - Is it foundational and/or conceptual
 - Does it contain specific recommendations?

Implementation Guidance

- **ENDORSE**
 - Does it provide examples or approaches on how to implement a Reliability Standard?
 - Does it meet the expectations identified in the Implementation Guidance Development and Review Aid?

Standard Authorization Request

- **ENDORSE**
 - Is the SAR form complete?
 - Does it contain technical justification?
 - Does the “industry need” provide a compelling argument?
 - Does the proposed goal address the need?

Reliability Assessment Reports

- **ENDORSE**
 - Is there general agreement with findings and recommendations?
 - Was the process followed?

- A Standard Authorization Request (“SAR”) is the form used to document the scope and reliability benefit of a proposed project for one or more new or modified Reliability Standards or definitions or the benefit of retiring one or more approved Reliability Standards.
- Any entity or individual, including NERC committees or subgroups and NERC Staff, may propose the development of a new or modified Reliability Standard
- A SAR proposing a specific project may be submitted to the NERC Reliability Standards Staff at any time.

- Each SAR should be accompanied by a technical justification that includes, as a minimum, a discussion of the reliability-related benefits and costs of developing the new Reliability Standard or definition, and a technical foundation document (e.g., research paper) to guide the development of the Reliability Standard or definition.
- The technical document should address the engineering, planning and operational basis for the proposed Reliability Standard or definition, as well as any alternative approaches considered during SAR development.
- If found to be lacking technical foundation, the Standards Committee (SC) shall solicit assistance from NERC's technical committees, or other industry experts, to provide technical foundation before authorizing development.

- When presented with a SAR, the SC shall determine if the SAR is sufficiently complete to guide Reliability Standard development and whether the SAR is consistent with this manual.
- The SC shall take the following action:
 - Accept the SAR.
 - Remand the SAR back to the requestor or to NERC Reliability Standards Staff for additional work.
 - Reject the SAR. The SC may reject a SAR for good cause. If the SC rejects a SAR, it shall provide a written explanation for rejection to the sponsor
 - Delay action on the SAR pending one of the following:
 - development of a technical justification for the proposed project; or
 - consultation with another NERC Committee to determine if there is another approach to addressing the issue raised in the SAR.

- If the SC accepts a SAR, a Standards Development project shall be added to the list of approved projects. (SAR DEVELOPMENT)
- The SC shall assign a priority to the project.
- Accepted SARs are posted for public comment.
- After public comment period and based on those comments, the SC may then decide to reject the project, or initiate it by forming a Standards Development Team.
- The SC shall appoint a drafting team to work with the NERC Staff coordinator to give prompt consideration of the written views and objections of all participants.

- The drafting team shall address all comments submitted during the public posting period.
- An effort to resolve all expressed objections shall be made, and each objector shall be advised of the disposition of the objection and the reasons therefore.
- If the drafting team concludes that there is not sufficient stakeholder support to continue to refine the SAR, the team may recommend that the SC direct curtailment of work on the SAR.
- If stakeholders indicate support for the project proposed with the SAR, the drafting team shall request that the SC authorize development of the associated Reliability Standard.

- The SDT members are selected to ensure expertise, competencies, and diversity of views necessary to develop the Reliability Standard
- The drafting team members assigned by the SC shall have final authority over the technical details of the Reliability Standard, while the technical writer shall provide assistance to the drafting team in assuring that the final draft of the Reliability Standard meets the quality attributes identified in *NERC's Ten Benchmarks of an Excellent Reliability Standard*.

- Endorsement ensures:
 - Initial vetting of the technical material prior to the formal Standards Development Process
 - Sound technical justification material has been developed and the SAR will not be remanded back to the RSTC to provide such justification
 - Initial perspectives on balloting results
- The RSTC should *not* focus on:
 - Detailed wording and requirements—SDT has ultimate authorship
 - Implementation periods
 - Compliance activities
 - Specific solutions
 - Solution cost effectiveness or impacts
 - Specific redlines/edits that were not vetted by subgroup

Proposed RSTC Charter Amendments

Action

Information

Background

Aligning with the process of the NERC Board Committees, the RSTC leadership requested an annual review of the RSTC Charter by NERC legal, who have reviewed the charter in whole and recommended proposed amendments to further enhance the efficiency of the RSTC's operations and provide greater clarity.

Summary

The following is the review schedule for the proposed Charter amendments, which is provided in an effort to ensure RSTC members are afforded opportune time to consider and provide comments/ask questions in advance of the RSTC September 8 meeting where the proposed amendments will be considered for approval:

- Distribute first draft of proposed Charter amendments to the RSTC on August 13, 2021 with a request for initial comments/reactions to those proposed amendments due by August 20.
- Informational Session on August 24 – NERC legal will present an overview of the proposed amendments and seek questions/comments/input from the RSTC members.
- Final Draft of the proposed Charter amendments distributed on August 25/26 as part of the RSTC September 8 meeting agenda package, two weeks in advance of the meeting.

Revisions to the Reliability and Security Technical Committee Charter

Action

Approve revisions to the Reliability and Security Technical Committee (“RSTC” or “Committee”) charter.

Attachment 1: REDLINE – RSTC Charter

Attachment 2: CLEAN – RSTC Charter

Background

In November 2019, the NERC Board of Trustees (“Board”) approved the creation of the RSTC to replace the former Operating, Planning and Critical Infrastructure Protection committees to improve the effectiveness and efficiency of those committees. In accordance with Article VII of the NERC Bylaws and Section 1301 of the NERC Rules of Procedure, the NERC Board of Trustees (“Board”) may appoint committees, by resolution, as the NERC Board deems necessary to carry out its purposes. Such committees must be representative of members, other interested parties and the public. They must also provide for balanced decision-making as well as participation of persons with technical knowledge and experience.

Charter of the RSTC

The NERC Board shall also approve the charter of a standing committee and assign specific authority to conduct business within that charter. RSTC has been operating under its charter for almost two years. NERC proposes the following amendments to the RSTC charter to further enhance the efficiency of the RSTC’s operations and provide greater clarity.

Below is an overview of the proposed changes to the RSTC charter:

Purpose (Section 1)

- NERC proposes to incorporate a third objective of the RSTC to emphasize that the Committee oversees how its subgroups implement their work plans and develop risk-mitigating technical solutions.

Functions (Section 2)

- The current charter contains no reference to an RSTC work plan. NERC proposes to establish an RSTC strategic work plan which is separate from the subgroups’ work plans. The strategic work plan will be developed on a rolling basis and will align with ERO objectives outlined in other strategic reports such as the business plan and budget, reliability assessments and the State of Reliability report. It will also be socialized with other standing committee work plans through the Standing Committee Coordinating Group. The quarterly RSTC updates to the NERC Board will be replaced with semi-annual updates on the strategic work plan. The RSTC would also submit this strategic work plan to the NERC Board on an annual basis for approval.

Membership (Section 3)

- NERC proposes to reflect that RSTC members will be from organizations who are NERC members.
- NERC proposes to streamline the process for resolving affiliate conflicts amongst members by calling for the Executive Committee to make a final decision if the impacted members cannot resolve the matter.
- NERC clarifies that during an annual election, if a sector seat cannot be filled and it is converted to an at-large seat, the converted at-large seat will revert back to a sector seat at the end of the term.
- NERC proposes that members of the Executive Committee, aside from the Vice-Chair not serve on the Nominating Subcommittee.
- NERC includes an additional Nominating Subcommittee seat and provides that at-large members shall recuse themselves from recommendations for at-large representative seats.
- NERC aligns the charter with the NERC Bylaws in noting that the RSTC Vice-Chair does not need to recuse him or herself from the Nominating Subcommittee so long as he or she is not seeking re-election.
- Non-voting member seats that remain vacant after an annual election shall remain vacant until the next annual election.
- NERC clarifies that international representation on the RSTC will be consistent with the NERC Bylaws.

Meetings (Section 4)

- NERC clarifies that the RSTC may follow Robert's Rules of Order for open meetings in the absence of other governance requirements outlined in the charter.
- NERC proposes that quorum be established once at each meeting and not prior to each vote to emphasize the need for Committee members to participate throughout a meeting, regardless of the format of the meeting. NERC also proposes to grant the Chair sole discretion to allow discussion of agenda items in the absence of quorum.
- NERC proposes to change the requirement for approval of an action item by the RSTC from 2/3 votes "present" to 2/3 votes "cast." This change enables the RSTC to exclude abstentions and no votes (i.e., those members in attendance but either choose not to vote or have stepped away and did not vote) from the approval calculation.
- NERC also notes that voting procedures are not impacted by the format of the meeting.
- NERC proposes that the RSTC can host three types of sessions: executive, open, and closed. Executive sessions and meetings of the Nominating Subcommittee are closed. The Chair may also hold other closed sessions in advance of open meetings with limited attendance, similar to the NERC Board committees. Attendance at such closed sessions will be determined on a non-discriminatory basis and to the extent that Confidential Information is discussion, Section 1500 of the NERC Rules of Procedure will apply. NERC also confirms that only members can vote during open meetings.

- NERC memorializes that any actions taken by the Executive Committee will be included in the minutes of the open meetings.

Subordinate Groups (Section 6)

- NERC proposes that the RSTC will update the NERC Board on its strategic work plan rather than on the specific works plans of its subgroups.
- The chair of any subgroup will be consistently selected by the RSTC Chair.

Meeting Procedures (Section 7)

- NERC proposes to change the default procedure for voting from a voice vote to polling consistent with the future hybrid meeting format which includes potential virtual attendance.

RSTC Deliverables and Approval Processes (Section 8)

- NERC proposes an overview table outlining the categories of deliverables that are created by the RSTC subgroups.
- NERC memorializes standard authorization requests as a deliverable of the RSTC subgroups.
- NERC proposes a table outlining member guidance for taking action on different deliverables.

Meeting Governance (Section 9)

- NERC proposes a list of motions to guide actions during open meetings. This guidance aligns with the Standards Committee.

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NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

Reliability and Security Technical Committee Charter

November ~~2019~~2021

Approved by the NERC Board of Trustees: XX XX, ~~2019~~2021

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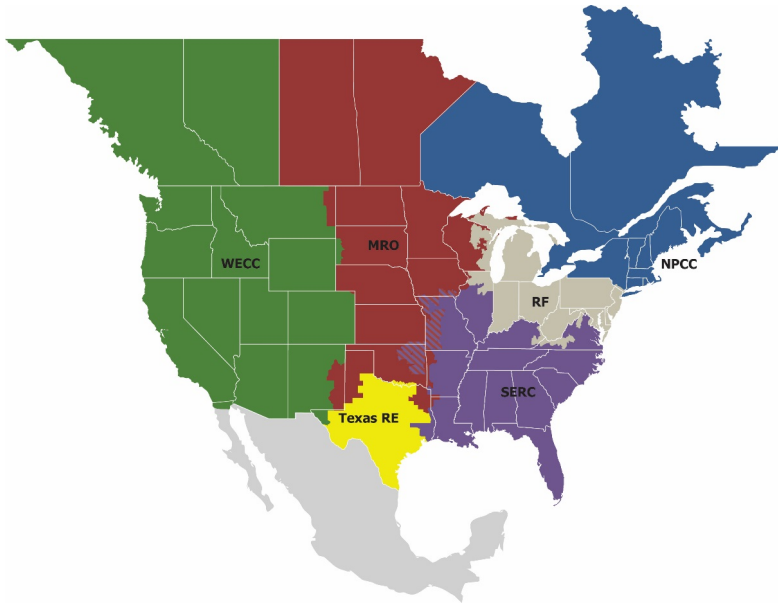
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Preface

Electricity is a key component of the fabric of modern society and the Electric Reliability Organization (ERO) Enterprise serves to strengthen that fabric. The vision for the ERO Enterprise, which is comprised of the North American Electric Reliability Corporation (NERC) and the six Regional Entities (REs), is a highly reliable and secure North American bulk power system (BPS). Our mission is to assure the effective and efficient reduction of risks to the reliability and security of the grid.

Reliability | Resilience | Security
Because nearly 400 million citizens in North America are counting on us

The North American BPS is divided into six [RE-Regional Entities](#)' boundaries as shown in the map and corresponding table below. The multicolored area denotes overlap as some load-serving entities participate in one Region while associated Transmission Owners/Operators participate in another.



MRO	Midwest Reliability Organization
NPCC	Northeast Power Coordinating Council
RF	ReliabilityFirst
SERC	SERC Reliability Corporation
Texas RE	Texas Reliability Entity
WECC	Western Electricity Coordinating Council

Section 1: Purpose

The Reliability and Security Technical Committee (RSTC) is a standing committee that strives to advance the reliability and security of the interconnected BPS of North America by:

- Creating a forum for aggregating ideas and interests, drawing from diverse industry stakeholder expertise, to support the ERO Enterprise's mission;~~and,~~
- Leveraging such expertise to identify solutions to study, mitigate, and/or eliminate emerging risks to the BPS for the benefit of industry stakeholders, the NERC Board of Trustees (Board) and ERO Enterprise staff and leadership;and,
- Overseeing the implementation of subgroup work plans that drive risk-mitigating technical solutions.

Section 2: RSTC Functions

Create a forum for industry stakeholders to support NERC programs in the development of key ERO Enterprise deliverables.

- Facilitate and advocate information sharing among relevant industry stakeholders;
- Review and provide guidance in developing deliverables critical to ERO functions, such as Reliability Standards, reliability assessments, requests for data (pursuant to Section 1600 of the NERC Rules of Procedure Section (ROP)), Implementation Guidance, and other analyses, guidelines, and reports;
- Solicit and coordinate technical direction, oversight activities, and feedback from industry stakeholders;
- Disseminate ERO deliverables to industry to enhance reliability;
- Develop internal and review external requests for industry actions and informational responses;
- Develop appropriate materials, as directed by ERO functions or the NERC Board, to support ERO Enterprise functions; and,
- Coordinate with ERO staff and liaise with government agencies and trade associations.

Develop a rolling, strategic work plan to guide the deliverables of the RSTC subgroups.

- Ensure alignment of the strategic work plan with ERO reports and analyses, including the NERC Business Plan and Budget, ERO Enterprise Long-Term Strategy, Operating Plan, biennial Reliability Issues Steering Committee (RISC) ERO Reliability Risk Priorities report, State of Reliability report recommendations, Long-Term, Seasonal and Special Reliability Assessment recommendations and ongoing events analysis trends;
- Coordinate the objectives in the strategic work plan with the Standing Committees Coordinating Group; and,
- Obtain annual NERC Board approval.

Coordinate and oversee implementation of RSTC subgroup work plans.

- Create and disband subcommittees, working groups and task forces to support ERO Enterprise functions;
- Harmonize and approve the work plans of subcommittees, working groups, and task forces ~~to ensure alignment with strategic reports and analyses, such as the Business Plan and Budget, ERO Enterprise Long-Term Strategy, Operating Plan, biennial RISC report, State of Reliability report recommendations, Long-Term, Seasonal and Special Reliability Assessment recommendations and ongoing events analysis trends; and, with the strategic work plan; and,~~
- Track the progress of the subcommittees, working groups, and task forces to complete assigned activities in implementing their work plans.

Advise the NERC Board of Trustees.

- ~~Approve, accept, remand or endorse³ ERO processes, analyses, reports, and other~~ Update the NERC Board semi-annually on progress in executing the strategic work plan;
- Present appropriate deliverables ~~for~~ to the NERC Board; and,
- Provide technical input and analyses on operating and planned BPS reliability and security, emerging issues and risks, and other general industry concerns at the request of the NERC Board or NERC staff.

³ See Section 8 for further details on these actions.

Section 3: Membership

Representation Model

The RSTC has a hybrid representation model consisting of the following types of memberships:

- Sector members;
- At-large members; and,
- Non-voting members.

Two members shall be elected to each of the following membership sectors:

- Sector 1 - Investor-owned Utility;
- Sector 2 - State/Municipal Utility;
- Sector 3 - Cooperative Utility;
- Sector 4 - Federal or Provincial Utility/Power Marketing Administration;
- Sector 5 - Transmission-~~dependent~~Dependent Utility;
- Sector 6 - Merchant Electricity Generator;
- Sector 7 - Electricity Marketer;
- Sector 8 - Large End Use Electricity Customer;
- Sector 9 - Small End Use Electricity Customer;
- Sector 10 - ISO/RTO; and,
- Sector 12 - Government Representatives.

Selection of at-large members will allow for better balancing of representation on the RSTC of the following:²

- Regional Entity and Interconnection diversity (i.e., goal of having at least one representative from each Interconnection and Regional Entity footprint);
- Subject matter expertise (Planning, Operating, or Security);
- Organizational types (Cooperatives, Investor-Owned Utilities, Public Power, Power Marketing Agencies, etc.); and,
- North American countries, consistent with the NERC bylaws (Canada, Mexico, and U.S.).

Below is a breakdown of voting and non-voting membership on the RSTC:

Voting Membership	
Name	Voting Members
Sectors 1-10 and 12	22
At-Large	10
Chair and Vice Chair	2
Total	34

² [See, NERC Sector 13 in the NERC Bylaws \(2021\).](#)

Non-Voting Membership ³	
Non-Voting Member	Number of Members
NERC Secretary	1
United States Federal Government	2
Canadian Federal Government	1
Provincial Government	1
Total	5

Member Selection

~~It is expected that~~ RSTC members will be from organizations who are NERC members, ~~but it is not required.~~

Members are appointed to the RSTC upon approval of the NERC Board and serve on the RSTC at the pleasure of the NERC Board.

1. Affiliates

A company, including its affiliates, may not have more than one member on the RSTC. Any RSTC member who is aware of a membership conflict of this nature is obligated to notify the RSTC secretary within 10 business days. The RSTC secretary will in turn report the conflict to the RSTC chair.

Members impacted by such a conflict, such as through a merger of organizations, ~~may~~**must** confer among themselves to determine which member should resign from the RSTC and notify the secretary and chair; however, if they ~~are within the same industry sector and~~ cannot reach an amicable solution to determine who will remain, the ~~Nominating Subcommittee~~**Executive Committee** will review the qualifications of each member and make a ~~recommendation to the full RSTC. The RSTC will determine which member shall continue to serve, subject to NERC Board approval~~**final decision.**

~~If the conflict is not resolved in a timely manner by the impacted members, the chair shall notify all members of the affected industry sectors and recommend actions to resolve the conflict. If the membership conflict remains unresolved, the chair shall refer the conflict to the NERC Board for resolution.~~

2. Election of Sector Members

NERC members in each sector will annually elect members for expiring terms or open seats using a nomination and election process that is open, inclusive, and fair. In the event that a sector has no nominations for one or both sector seats at the annual election, the RSTC ~~must first will~~ attempt to ~~fill~~**convert** those ~~empty~~ sector ~~positions with seats to~~ at-large ~~members. Otherwise, the sector seat will remain vacant~~**seats** until the ~~next annual election~~**end of the term.**

Sector elections will be completed in time for the Nominating Subcommittee to identify and nominate at-large representatives as well as for the secretary to send the full RSTC membership list to the NERC Board for its approval at ~~the~~**its annual** February meeting.

~~After the secretary announces the election results, newly elected members will serve on the RSTC pending approval by the Board.~~

If an interim vacancy is created in a sector, a special election will be held unless it would coincide with the annual election process. If a sector cannot fill an interim vacancy, then that sector seat will remain vacant until the next annual election. Interim sector vacancies will not be filled with an at-large representative.

³ Upon recognition of NERC as the Electric Reliability Organization, Mexican Government representation will be equitable and based approximately on proportionate Net Energy for Load.

3. Nominating Subcommittee

The Nominating Subcommittee (NS) will consist of ~~six~~five members (the RSTC Vice-Chair and ~~five~~our members drawing from different sectors and at-large representatives). ~~Apart from the Vice-Chair, members of the EC shall not serve on the NS.~~

The ~~Nominating Subcommittee~~NS members are nominated by the RSTC chair and ~~approved~~voted on by the full RSTC membership.

The term for members of the ~~Nominating Subcommittee~~NS is two years.

~~In addition to~~The NS is responsible for (a) recommending individuals for at-large representative seats, ~~the Nominating Subcommittee manages~~and, (b) managing the process to select the chair and/or vice chair of the RSTC. The RSTC vice-chair shall recuse him or herself from this process ~~unless he or she is not seeking re-election.~~ ~~At-large members on the NS shall recuse themselves from recommendations for at-large representative seats.~~

4. Selection of At-Large Members

The ~~Nominating Subcommittee~~NS recommends individuals to fill at-large representative seats on the RSTC, ~~following consultation of.~~ ~~The Board votes to appoint~~ the ~~full RSTC~~at-large members. ~~---~~

5. Non-Voting Members

At the start of the annual RSTC nomination process ~~and prior to voting by the full RSTC~~, the RSTC secretary will coordinate with entities entitled to non-voting membership to identify representatives for the non-voting seats. ~~If a non-voting seat cannot be filled, then it will remain vacant until the next annual election.~~

6. International Representation

~~Canadian~~International representation on the RSTC shall be consistent with Article VIII Section 4 of the NERC Bylaws.

Member Expectations

RSTC members are expected to act in accordance with this charter, ~~as well as to~~ accomplish the following:

- Adhere to NERC Antitrust Guidelines and Participant Conduct Policy;
- Demonstrate and provide knowledge and expertise in support of RSTC activities;
- Where applicable, solicit comments and opinions from constituents and groups of constituents or trade organizations represented by the member and convey them to the RSTC;
- Respond promptly to all RSTC requests, including requests for reviews, comments, and votes on issues before the RSTC; and,
- Comply with the procedures ~~outlined during meetings and identified~~ in this Charter ~~and Robert's Rules of Order~~(see Section 9) during meetings.

Term

~~Upon the initial establishment of the RSTC, one half of members will serve for two-year terms (with terms ending in even years) and the remaining half will serve for three-year terms (with terms ending in odd years).~~

When the initial ~~terms staggered, two- and three-year terms of RSTC members are complete~~have expired, (2022 and 2023), all ~~subsequent~~ terms will ~~have a standard length of~~be two years ~~to ensure staggered membership.~~

~~Terms~~An RSTC member may serve a term shorter than two years ~~may be required for several reasons~~if:

- ~~If~~two members are simultaneously selected to a sector that did not have any existing members, in order to stagger their terms, one member will be assigned a one-year term and the second member will be assigned a two-year term.
- ~~If a~~ member is selected to fill a vacant member ~~position~~seats between elections, the term will end when the term for that vacant ~~position~~seats ends.

There are no limits on the number of terms that members can serve.

Vacancies and Proxies

~~Any membership~~Membership vacancies may be filled between annual elections using the aforementioned selection process.

1. Vacancies Created By the Member

In the event a member can no longer serve on the RSTC, that member will submit a written resignation to the RSTC chair or the secretary.

2. Vacancies Requested by the Chair

The chair may request any RSTC member who ceases to participate in the RSTC consistent with member expectations (above) and to the satisfaction of the chair, to submit a resignation or to request continuation of membership with an explanation of extenuating circumstances. If a written response is not received within 30 days of the chair's request, the lack of response will be considered a resignation. If the chair is not satisfied with a written response, the RSTC chair will refer the matter to the NERC Board.

3. Vacancies Requested By the Board

RSTC members serve at the pleasure of the NERC Board. The NERC Board may initiate a request for resignation, removal, or replacement a member from the RSTC, as it deems appropriate or at the request of the RSTC chair.

4. Proxies

A voting member may select a proxy who attends and votes during all or a portion of a committee meeting in lieu of a voting member, provided that the absent voting representatives notifies the RSTC chair, vice chair, or secretary of the proxy. A proxy may not be given to another RSTC member. A proxy must meet the RSTC's membership eligibility requirements, [including affiliate restrictions](#).

To permit time to determine a proxy's eligibility, all proxies must be submitted to the secretary in writing at least one week prior to the meeting (electronic transmittal is acceptable) for approval by the chair. Any proxy submitted after that time will be accepted at the chair's discretion.

Section 4: Meetings

In the absence of specific provisions in this charter, ~~all committee meetings will follow Roberts Rules of Order~~ the Chair may follow Robert's Rules of Order for open committee meetings. See Section 9 for additional governance procedures used during open meetings of the committee.

Quorum

The quorum necessary for transacting business at meetings of the RSTC is two-thirds of the voting members currently on the RSTC's roster ~~and is determined once at each meeting~~.

If a quorum is not ~~present at the time of the vote~~ determined, the RSTC may not take any actions requiring a vote; however, the chair may ~~with the consent of the majority of voting members present, elect to~~ allow discussion of the agenda items.

Voting

Actions by the RSTC will be approved upon receipt of the affirmative vote of two-thirds of the votes ~~present~~ cast at any meeting at which a quorum is present. ~~An abstention does not count as a vote cast~~.

Voting may take place during regularly scheduled in-person/hybrid meetings ~~with some attendance virtual or may take place~~, via electronic mail, or ~~via~~ conference call/virtual meeting.

Executive, Open Meetings and Closed Sessions

The RSTC ~~holds~~ meetings ~~will be~~ open to the public, except as noted ~~below under Confidential Information herein~~. ~~Although meetings are open, only voting members may offer and act on motions~~.

Confidential Sessions

~~The chair may hold closed sessions with the discretion of the Executive eCommittee.~~

~~The chair may also hold closed sessions in advance of the chair, open meeting or portion of an RSTC meeting may have with limited attendance limited based on confidentiality of the information to be disclosed at the meeting. Such limitations should be applied sparingly and on a non-discriminatory basis. Confidential Information will only be disclosed as provided by Any discussion of confidential information in a closed session shall be consistent with Section 1500 of the NERC ROP.~~

~~All meetings of the NS shall be conducted in closed session.~~

Majority and Minority Views

All members of a committee will be given the opportunity to provide alternative views on an issue. The results of committee actions, including recorded minutes, will reflect the majority as well as any minority views of the committee members. ~~The chair will communicate both the majority and any minority views in presenting results to the NERC Board.~~

Action without a Meeting

Any action required or permitted at a meeting of the committee may be taken without a meeting at the request of the chair.

Such action without a meeting will be performed by ~~mail or~~ electronic ballot (e.g., telephone, email, or Internet survey) ~~and will be recorded in the minutes as~~ and considered a roll call ballot. The secretary will announce the action required at least five business days before the date on which voting commences. As time permits, members should be allowed a window of 10 business days to vote. The secretary will document the results of such an action within 10 business days of the close of the voting period. Such action must meet the regular meeting quorum and voting requirements above.

Section 5: Officers and Executive Committee

Officers

The RSTC will have two officers – one chair and one vice-chair.

Officers shall be selected as follows:

- The ~~Nominating Subcommittee~~NS solicits nominations for chair and vice-chair through an open nomination process. Self-nominations are permitted during the open nomination period.
- ~~The Nominating Subcommittee proposes~~At the close of the nomination period, the NS will propose a chair and a vice-chair ~~candidate~~candidate. The full RSTC will elect the chair and vice chair.
- The chair and vice chair shall not be from the same sector and may be an at-large member.
- The elected chair and vice-chair are ~~approved~~appointed by the NERC Board.
- ~~Unless an exception is approved by the Board, no~~ individual may serve more than one term as vice chair and one term as chair unless an exception is approved by the Board.

Secretary

NERC will appoint the RSTC secretary.

A member of the NERC staff will serve as the secretary of the RSTC. The secretary will do the following:

- Manage the day-to-day operations and business of the RSTC;
- Prepare and distribute notices of the RSTC meetings, prepare the meeting agenda, and prepare and distribute the minutes of the RSTC meetings;
- Facilitate the election/selection process for RSTC members; and,
- Act as the RSTC's parliamentarian.

Chair

The chair will direct and provide general supervision of RSTC activities, including the following:

- Coordinate the scheduling of all meetings, including approval of meeting duration and location;
- Develop agendas and rule on any deviation, addition, or deletion from a published agenda;
- Preside at and manage meetings, including the nature and length of discussion, recognition of speakers and proxies, motions, and voting;
- Act as spokesperson for the RSTC at forums inside and outside of NERC; and,
- Attend meetings of the NERC Board when necessary to report on RSTC activities.

Vice Chair

The vice chair will assume the responsibilities of the chair under the following conditions:

- At the discretion of the chair (for brief periods of time);
- When the chair is absent or temporarily unable to perform the chair's duties; or,
- When the chair is permanently unavailable or unable to perform the chair's duties. In the case of a permanent change, the vice chair will continue to serve until a new chair is nominated and appointed by the NERC Board.

Executive Committee

The ~~RSTC will select an e~~Executive ~~e~~Committee (EC) shall consist of six members ~~as follows~~:

- Chair;
- Vice-chair;
- Four RSTC voting members selected by the RSTC chair and vice-chair with a reasonable balance of subject matter expertise in Operations, Planning, and/or Security and with consideration for diversity in representation (i.e., sectors, Regional Entities, Interconnections, etc.).

The ~~EC~~executive committee of the RSTC is authorized by the RSTC to act on its behalf between regular meetings on matters where urgent actions are crucial and full RSTC discussions are not practical. Actions taken by the executive committee~~EC shall be included in the minutes of the open meetings.~~

Ultimate RSTC responsibility resides with its full membership whose decisions cannot be overturned by the ~~EC~~executive committee, and which, The RSTC retains the authority to ratify, modify, or annul ~~EC~~executive committee actions.

Section 6: RSTC Subordinate Groups

The RSTC organizational structure will be aligned as described by the NERC Bylaws to support a superior-subordinate hierarchy.

The RSTC may establish subcommittees, working groups, and task forces as necessary. The RSTC will be the responsible sponsor of all subordinate subcommittees, working groups, or task forces that it creates, or that its subordinate subcommittees and working groups may establish. ~~The RSTC will keep the NERC Board informed of all groups subordinate to the RSTC.~~

Officers of subordinate groups will be appointed by the chair of the RSTC.

Subcommittees, working groups, and taskforces will conduct business in a manner consistent with all applicable sections of this ~~manual and Robert's Rules of Order~~ [Charter](#).

Subcommittees

The RSTC may establish subcommittees to which the RSTC may delegate some of RSTC's functions. The RSTC will approve the scope of each subcommittee it forms. The RSTC chair will appoint the subcommittee officers (typically a chair and a vice chair) for a specific term (generally two years). The subcommittee officers may be reappointed for up to two additional terms. The subcommittee will work within its assigned scope and be accountable for the responsibilities assigned to it by the committee. The formation of a subcommittee, due to the permanency of the subcommittee, will be approved by the NERC Board.

Working Groups

The RSTC may delegate specific continuing functions to a working group. The RSTC will approve the scope of each working group that it forms. The RSTC ~~or subcommittee chair~~ will appoint the working group officers (typically a chair and a vice chair) for a specific term (generally two years). The working group officers may be reappointed for one additional term. The RSTC will conduct a "sunset" review of each working group every year. The working group will be accountable for the responsibilities assigned to it by the RSTC or subcommittee and will, at all times, work within its assigned scope. The RSTC should consider promoting to a subcommittee any working group that is required to work longer than one term.

Task Forces

The RSTC may assign specific work to a task force. The RSTC will approve the scope of each task force it forms. The ~~RSTC chair of the RSTC~~ will appoint the task force officers (typically a chair and a vice chair). Each task force will have a finite duration, normally less than one year. The RSTC will review the task force scope at the end of the expected duration and at each subsequent meeting of the RSTC until the task force is retired. Action of the RSTC is required to continue the task force past its defined duration. The RSTC should consider promoting to a working group any task force that is required to work longer than one year.

Section 7: Meeting Procedures

Voting Procedures for Motions

- ~~• The default procedure is a voice vote.~~
- ~~• If the chair believes the voice vote is not conclusive, the chair may call for a show of hands.~~
- ~~• The chair will not specifically ask those who are abstaining to identify themselves when voting by voice or a show of hands. All voting will be conducted through a poll.~~
- ~~•~~
- The committee may conduct a roll-call vote in those situations that need a record of each member's vote.
- The committee must approve conducting a roll call vote for the motion.
- The secretary will call each member's name.
- Members answer "yes," or "no," but may answer "present" if they wish to abstain from voting. [As provided above, an abstention does not count as a vote cast.](#)

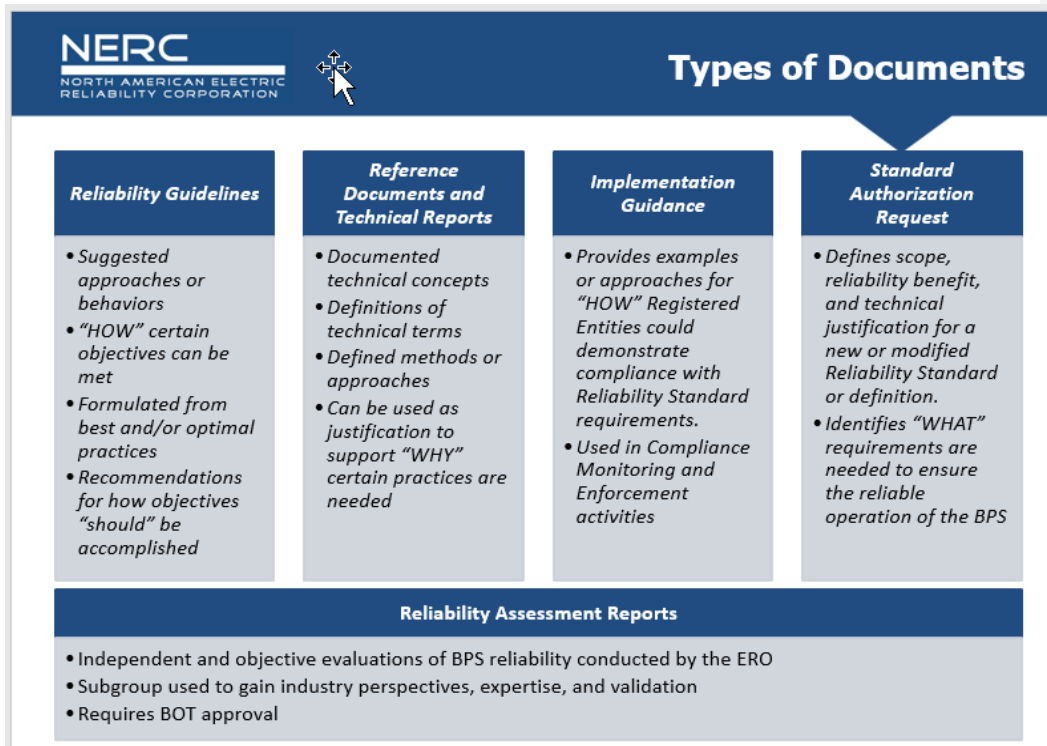
Minutes

- Meeting minutes are a record of what the committee did, not what its members said.
- Minutes should list discussion points where appropriate, but should usually not attribute comments to individuals. It is acceptable to cite the chair's directions, summaries, and assignments.
- ~~• Do not list the person who seconds a motion.~~
- ~~Do not record (or even ask for) abstentions.~~
- ~~• All Committee members are afforded the opportunity to provide alternative views on an issue. The meeting minutes will provide an exhibit to record minority positions. The chair shall report both the majority and any minority positions in presenting results to the NERC Board.~~
-

Section 8: RSTC Deliverables and Approval Processes

The RSTC will abide by the following parameters regarding approval, endorsement, or acceptance of committee deliverables.

Overview of Deliverables



Reliability Guidelines, Security Guidelines and Reference Documents

Reliability Guidelines

Reliability Guidelines [and Security Guidelines](#) are documents that suggest approaches or behavior in a given technical area for the purpose of improving reliability. Reliability Guidelines [and Security Guidelines](#) are not binding norms or mandatory requirements. Reliability Guidelines [and Security Guidelines](#) may be adopted by a responsible entity in accordance with its own facts and circumstances.

1. New/updated draft guideline approved for industry posting.

The RSTC approves for posting for industry comment the release of a new or updated draft guideline developed by one of its subgroups or the committee as a whole.

The draft guideline is posted as "for industry-wide comment" for 45 days. If the draft guideline is an update, a redline version against the previous version must also be posted.

After the public comment period, the RSTC will post the comments received as well as its responses to the comments. The RSTC may delegate the preparation of responses to a committee subgroup.

A new or updated guideline which considers the comments received, is approved by the RSTC and posted as “Approved” on the NERC website. Updates must include a revision history and a redline version against the previous version.

After posting a new or updated guideline, the RSTC will continue to accept comments from the industry via a web-based forum where commenters may post their comments.

- a. Each quarter, the RSTC will review the comments received.
- b. At any time, the RSTC may decide to update the guideline based on the comments received or on changes in the industry that necessitate an update.
- c. Updating an existing guideline will require that a draft updated guideline be approved by the RSTC in the above steps.

2. Review of Approved Reliability Guidelines, Security Guidelines and Reference Documents

Approved Reliability Guidelines or Reference Document shall be reviewed for continued applicability by the RSTC at a minimum of every third year since the last revision.

3. Communication of New/Revised Reliability Guidelines, Security Guidelines and Reference Documents

In an effort to ensure that industry remains informed of revisions to a Reliability Guideline or Reference Document or the creation of a new Reliability Guideline or Reference Document, the RSTC subcommittee responsible for the Reliability Guideline will follow an agreed upon process.

4. Coordination with Standards Committee

Standards Committee authorization is required for a Reliability Guideline [or Security Guidelines](#) to become a supporting document that is posted with or referenced from a NERC Reliability Standard. See Appendix 3A in the NERC’s ROP under “Supporting Document.”

Section 1600 Data or Information Requests

A report requested by the RSTC that accompanies or recommends a Rules of Procedure (ROP) Section 1600 - Data or Information Request will follow the process outlined below:

1. This Section 1600 request, with draft supporting documentation, will be provided to the RSTC at a regular meeting.
2. The draft Section 1600 data request and supporting documentation will be considered for authorization to post for comments at the RSTC regular meeting.
3. A committee subgroup will review and develop responses to comments on the draft Section 1600 data request and will provide a final draft report, including all required documentation for the final data request, to the RSTC at a regular meeting for endorsement.
4. The final draft of the 1600 data request – with responses to all comments and any modifications made to the request based on these comments – will be provided to the NERC Board.

Other Types of Deliverables

1. Policy Outreach

On an ongoing basis, the RSTC will coordinate with the forums, policymakers, and other entities to encourage those organizations to share reliability guidelines, reference documents and lessons learned to benefit the industry.

Reports required under the NERC ROP or as directed by an Applicable Governmental Authority or the NERC Board: documents include NERC's long-term reliability assessment, special assessments, and probabilistic assessments. These reports may also be used as the technical basis for standards actions and can be part of informational filings to FERC or other government agencies.

2. White Papers

Documents that explore technical facets of topics, often making recommendations for further action. They may be written by subcommittees, working groups, or task forces of their own volition, or at the request of the RSTC.

3. Reference Documents and Technical Reports

Documents that serve as a reference for the electric utility industry and/or NERC stakeholders regarding a specific topic of interest. These deliverables are intended to document industry practices or technical concepts at the time of publication and may be updated as deemed necessary, per a recommendation by the RSTC or its subgroups to reflect current industry practices.

4. Implementation Guidance

Documents providing examples or approaches for registered entities to comply with standard requirements. The RSTC is designated by the ERO Enterprise as a pre-qualified organization for vetting Implementation Guidance in accordance with NERC Board -approved Compliance Guidance Policy. Implementation Guidance that is endorsed by the RSTC can be submitted to the ERO Enterprise for endorsement, allowing for its use in Compliance Monitoring and Enforcement Program (CMEP) activities.

5. [Standard Authorization Requests \(SAR\)](#)

[A form used to document the scope and reliability benefit of a proposed project for one or more new or modified Reliability Standards or definitions or the benefit of retiring one or more approved Reliability Standards. RSTC endorsement of a SAR supports: \(a\) initial vetting of the technical material prior to the formal Standards Development Process, and, \(b\) that sound technical justification material has been developed, and the SAR will not be remanded back to the RSTC to provide such justification.](#)

Review Process for other Deliverables

Deliverables with a deadline established by NERC management or the NERC Board will be developed based on a timeline reviewed by the RSTC to allow for an adequate review period, without compromising the desired report release dates. Due to the need for flexibility in the review and approval process, timelines are provided as guidelines to be followed by the committee and its subgroups.

A default review period of no less than 10 business days will be provided for all committee deliverables. Requests for exceptions may be brought to the RSTC at its regular meetings or to the Executive Committee if the exception cannot wait for an RSTC meeting.

In all cases, a final report may be considered for approval, endorsement, or acceptance if the RSTC, as outlined above, decides to act sooner.

Possible Actions for other Deliverables

1. Approve:

The RSTC has reviewed the deliverable and supports the content and development process, including any recommendations.

2. Accept:


The RSTC has reviewed the deliverable and supports the development process used to complete the deliverable.

3. Remand:

The RSTC remands the deliverable to the originating subcommittee, refer it to another group, or direct other action by the RSTC or one of its subcommittees or groups.

4. Endorse:

The RSTC agrees with the content of the document or action, and recommends the deliverable for the approving authority to act on. This includes deliverables that are provided to the RSTC by other NERC committees. RSTC endorsements will be made with recognition that the deliverable is subject to further modifications by NERC Executive Management and/or the NERC Board. Changes made to the deliverable subsequent to RSTC endorsement will be presented to the RSTC in a timely manner. If the RSTC does not agree with the deliverable or its recommendations, it may decline endorsement. It is recognized that this does not prevent an approval authority from further action.

 Member Considerations			
<i>Reliability Guidelines</i>	<i>Reference Documents and Technical Reports</i>	<i>Implementation Guidance</i>	<i>Standard Authorization Request</i>
<ul style="list-style-type: none"> • ACCEPT for public comment • Is guidance needed on this topic? • Are there major flaws? • APPROVE • Has the public and committee comments been sufficiently addressed? • Do you agree with the recommended guidance? 	<ul style="list-style-type: none"> • APPROVE • Does it provide sufficient detail to support technical, security, and engineering SMEs? • Has it been peer reviewed and supported by a technical subgroup? • Is it foundational and/or conceptual • Does it contain specific recommendations? 	<ul style="list-style-type: none"> • ENDORSE • Does it provide examples or approaches on how to implement a Reliability Standard? • Does it meet the expectations identified in the Implementation Guidance Development and Review Aid? 	<ul style="list-style-type: none"> • ENDORSE • Is the SAR form complete? • Does it contain technical justification? • Does the "industry need" provide a compelling argument? • Does the proposed goal address the need?
Reliability Assessment Reports			
<ul style="list-style-type: none"> • ENDORSE • Is there general agreement with findings and recommendations? • Was the process followed? 			

Section 9: Meeting Governance

The RSTC will abide by the following procedures regarding taking actions on committee deliverables.

Motions

Unless noted otherwise, all procedures require a "second" to enable discussion.

When you want to...	Procedure	Debatable	Comments
Raise an issue for discussion	Move	Yes	The main action that begins a debate.
Revise a Motion currently under discussion	Amend	Yes	Takes precedence over discussion of main motion. Motions to amend an amendment are allowed, but not any further. The amendment must be germane to the main motion, and cannot reverse the intent of the main motion.
Reconsider a Motion already approved	Reconsider	Yes	Allowed only by member who voted on the prevailing side of the original motion.
End debate	Call for the Question or End Debate	No	If the Chair senses that the committee is ready to vote, he may say "if there are no objections, we will now vote on the Motion." The vote is subject to a 2/3 majority approval. Also, any member may call the question. This motion is not debatable. The vote is subject to a 2/3 vote.
Record each member's vote on a Motion	Request a Roll Call Vote	No	Takes precedence over main motion. No debate allowed, but the members must approve by 2/3 majority.
Postpone discussion until later in the meeting	Lay on the Table	Yes	Takes precedence over main motion. Used only to postpone discussion until later in the meeting.
Postpone discussion until a future date	Postpone until	Yes	Takes precedence over main motion. Debatable only regarding the date (and time) at which to bring the Motion back for further discussion.
Remove the motion for any further consideration	Postpone indefinitely	Yes	Takes precedence over main motion. Debate can extend to the discussion of the main motion. If approved, it effectively "kills" the motion. Useful for disposing of a badly chosen motion that can not be adopted or rejected without undesirable consequences.
Request a review of procedure	Point of order	No	Second not required. The Chair or secretary shall review the parliamentary procedure used during the discussion of the Motion.

Notes on Motions

Seconds

A Motion must have a second to ensure that at least two members wish to discuss the issue.

Announcement by the Chair.

The Chair should announce the Motion before debate begins. This ensures that the wording is understood by the membership. Once the Motion is announced and seconded, the Committee “owns” the motion, and must deal with it according to procedure in this Charter.

NERC

NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

Reliability and Security Technical Committee Charter

November 2021

Approved by the NERC Board of Trustees: XX XX, 2021

RELIABILITY | RESILIENCE | SECURITY



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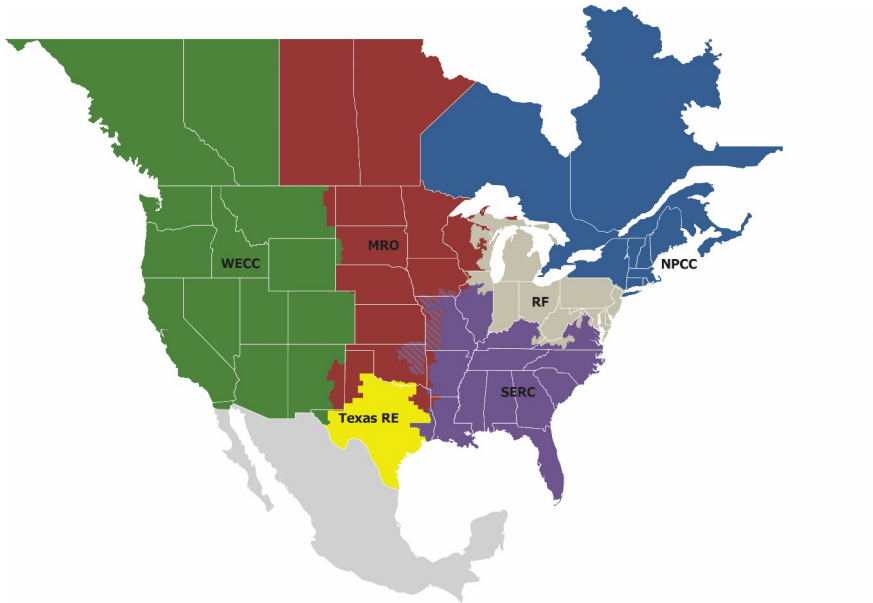
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Preface

Electricity is a key component of the fabric of modern society and the Electric Reliability Organization (ERO) Enterprise serves to strengthen that fabric. The vision for the ERO Enterprise, which is comprised of the North American Electric Reliability Corporation (NERC) and the six Regional Entities, is a highly reliable and secure North American bulk power system (BPS). Our mission is to assure the effective and efficient reduction of risks to the reliability and security of the grid.

Reliability | Resilience | Security
Because nearly 400 million citizens in North America are counting on us

The North American BPS is divided into six Regional Entities' boundaries as shown in the map and corresponding table below. The multicolored area denotes overlap as some load-serving entities participate in one Region while associated Transmission Owners/Operators participate in another.



MRO	Midwest Reliability Organization
NPCC	Northeast Power Coordinating Council
RF	ReliabilityFirst
SERC	SERC Reliability Corporation
Texas RE	Texas Reliability Entity
WECC	Western Electricity Coordinating Council

Section 1: Purpose

The Reliability and Security Technical Committee (RSTC) is a standing committee that strives to advance the reliability and security of the interconnected BPS of North America by:

- Creating a forum for aggregating ideas and interests, drawing from diverse industry stakeholder expertise, to support the ERO Enterprise's mission;
- Leveraging such expertise to identify solutions to study, mitigate, and/or eliminate emerging risks to the BPS for the benefit of industry stakeholders, the NERC Board of Trustees (Board) and ERO Enterprise staff and leadership; and,
- Overseeing the implementation of subgroup work plans that drive risk-mitigating technical solutions.

Section 2: RSTC Functions

Create a forum for industry stakeholders to support NERC programs in the development of key ERO Enterprise deliverables.

- Facilitate and advocate information sharing among relevant industry stakeholders;
- Review and provide guidance in developing deliverables critical to ERO functions, such as Reliability Standards, reliability assessments, requests for data (pursuant to Section 1600 of the NERC Rules of Procedure Section (ROP)), Implementation Guidance, and other analyses, guidelines, and reports;
- Solicit and coordinate technical direction, oversight activities, and feedback from industry stakeholders;
- Disseminate ERO deliverables to industry to enhance reliability;
- Develop internal and review external requests for industry actions and informational responses;
- Develop appropriate materials, as directed by ERO functions or the NERC Board, to support ERO Enterprise functions; and,
- Coordinate with ERO staff and liaise with government agencies and trade associations.

Develop a rolling, strategic work plan to guide the deliverables of the RSTC subgroups.

- Ensure alignment of the strategic work plan with ERO reports and analyses, including the NERC Business Plan and Budget, ERO Enterprise Long-Term Strategy, Operating Plan, biennial Reliability Issues Steering Committee (RISC) ERO Reliability Risk Priorities report, State of Reliability report recommendations, Long-Term, Seasonal and Special Reliability Assessment recommendations and ongoing event analysis trends;
- Coordinate the objectives in the strategic work plan with the Standing Committees Coordinating Group; and,
- Obtain annual NERC Board approval.

Coordinate and oversee implementation of RSTC subgroup work plans.

- Create and disband subcommittees, working groups and task forces to support ERO Enterprise functions;
- Harmonize and approve the work plans of subcommittees, working groups, and task forces with the strategic work plan; and,
- Track the progress of the subcommittees, working groups, and task forces to complete assigned activities in implementing their work plans.

Advise the NERC Board of Trustees.

- Update the NERC Board semi-annually on progress in executing the strategic work plan;
- Present appropriate deliverables to the NERC Board; and,
- Provide technical input and analyses on operating and planned BPS reliability and security, emerging issues and risks, and other general industry concerns at the request of the NERC Board or NERC staff.

Section 3: Membership

Representation Model

The RSTC has a hybrid representation model consisting of the following types of memberships:

- Sector members;
- At-large members; and,
- Non-voting members.

Two members shall be elected to each of the following membership sectors:

- Sector 1 - Investor-owned Utility;
- Sector 2 - State/Municipal Utility;
- Sector 3 - Cooperative Utility;
- Sector 4 - Federal or Provincial Utility/Power Marketing Administration;
- Sector 5 - Transmission-Dependent Utility;
- Sector 6 - Merchant Electricity Generator;
- Sector 7 - Electricity Marketer;
- Sector 8 - Large End Use Electricity Customer;
- Sector 9 - Small End Use Electricity Customer;
- Sector 10 - ISO/RTO; and,
- Sector 12 - Government Representatives.

Selection of at-large members will allow for better balancing of representation on the RSTC of the following:¹

- Regional Entity and Interconnection diversity (i.e., goal of having at least one representative from each Interconnection and Regional Entity footprint);
- Subject matter expertise (Planning, Operating, or Security);
- Organizational types (Cooperatives, Investor-Owned Utilities, Public Power, Power Marketing Agencies, etc.); and,
- North American countries, consistent with the NERC bylaws (Canada, Mexico, and U.S.).

Below is a breakdown of voting and non-voting membership on the RSTC:

Voting Membership	
Name	Voting Members
Sectors 1-10 and 12	22
At-Large	10
Chair and Vice Chair	2
Total	34

¹ See, NERC Sector 13 in the NERC Bylaws (2021).

Non-Voting Membership ²	
Non-Voting Member	Number of Members
NERC Secretary	1
United States Federal Government	2
Canadian Federal Government	1
Provincial Government	1
Total	5

Member Selection

RSTC members will be from organizations who are NERC members.

Members are appointed to the RSTC upon approval of the NERC Board and serve on the RSTC at the pleasure of the NERC Board.

1. Affiliates

A company, including its affiliates, may not have more than one member on the RSTC. Any RSTC member who is aware of a membership conflict of this nature is obligated to notify the RSTC secretary within 10 business days. The RSTC secretary will in turn report the conflict to the RSTC chair.

Members impacted by such a conflict, such as through a merger of organizations, must confer among themselves to determine which member should resign from the RSTC and notify the secretary and chair; however, if they cannot reach an amicable solution to determine who will remain, the Executive Committee will review the qualifications of each member and make a final decision.

2. Election of Sector Members

NERC members in each sector will annually elect members for expiring terms or open seats using a nomination and election process that is open, inclusive, and fair. In the event that a sector has no nominations for one or both sector seats at the annual election, the RSTC will attempt to convert those empty sector seats to at-large seats until the end of the term.

Sector elections will be completed in time for the Nominating Subcommittee to identify and nominate at-large representatives as well as for the secretary to send the full RSTC membership list to the NERC Board for its approval at its annual February meeting.

If an interim vacancy is created in a sector, a special election will be held unless it would coincide with the annual election process. If a sector cannot fill an interim vacancy, then that sector seat will remain vacant until the next annual election. Interim sector vacancies will not be filled with an at-large representative.

² Upon recognition of NERC as the Electric Reliability Organization, Mexican Government representation will be equitable and based approximately on proportionate Net Energy for Load.

3. Nominating Subcommittee

The Nominating Subcommittee (NS) will consist of six members (the RSTC Vice-Chair and five members drawing from different sectors and at-large representatives). Apart from the Vice-Chair, members of the EC shall not serve on the NS.

The NS members are nominated by the RSTC chair and voted on by the full RSTC membership.

The term for members of the NS is two years.

The NS is responsible for (a) recommending individuals for at-large representative seats, and, (b) managing the process to select the chair and/or vice chair of the RSTC. The RSTC vice-chair shall recuse him or herself from this process unless he or she is not seeking re-election. At-large members on the NS shall recuse themselves from recommendations for at-large representative seats.

4. Selection of At-Large Members

The NS recommends individuals to fill at-large representative seats on the RSTC. The Board votes to appoint the at-large members.

5. Non-Voting Members

At the start of the annual RSTC nomination process and prior to voting by the full RSTC, the RSTC secretary will coordinate with entities entitled to non-voting membership to identify representatives for the non-voting seats. If a non-voting seat cannot be filled, then it will remain vacant until the next annual election.

6. International Representation

International representation on the RSTC shall be consistent with Article VIII Section 4 of the NERC Bylaws.

Member Expectations

RSTC members are expected to act in accordance with this charter, as well as to accomplish the following:

- Adhere to NERC Antitrust Guidelines and Participant Conduct Policy;
- Demonstrate and provide knowledge and expertise in support of RSTC activities;
- Where applicable, solicit comments and opinions from constituents and groups of constituents or trade organizations represented by the member and convey them to the RSTC;
- Respond promptly to all RSTC requests, including requests for reviews, comments, and votes on issues before the RSTC; and,
- Comply with the procedures outlined during meetings and identified in this Charter (see [Section 9](#)) during meetings.

Term

When the initial staggered, two- and three-year terms of RSTC members have expired (2022 and 2023), all subsequent terms will be two years.

An RSTC member may serve a term shorter than two years if:

- Two members are simultaneously selected to a sector that did not have any existing members, in order to stagger their terms, one member will be assigned a one-year term and the second member will be assigned a two-year term.
- A member is selected to fill a vacant member seat between elections, the term will end when the term for that vacant seat ends.

There are no limits on the number of terms that members can serve.

Vacancies and Proxies

Membership vacancies may be filled between annual elections using the aforementioned selection process.

1. Vacancies Created By the Member

In the event a member can no longer serve on the RSTC, that member will submit a written resignation to the RSTC chair or the secretary.

2. Vacancies Requested by the Chair

The chair may request any RSTC member who ceases to participate in the RSTC consistent with member expectations (above) and to the satisfaction of the chair, to submit a resignation or to request continuation of membership with an explanation of extenuating circumstances. If a written response is not received within 30 days of the chair's request, the lack of response will be considered a resignation. If the chair is not satisfied with a written response, the RSTC chair will refer the matter to the NERC Board.

3. Vacancies Requested By the Board

RSTC members serve at the pleasure of the NERC Board. The NERC Board may initiate a request for resignation, removal, or replacement a member from the RSTC, as it deems appropriate or at the request of the RSTC chair.

4. Proxies

A voting member may select a proxy who attends and votes during all or a portion of a committee meeting in lieu of a voting member, provided that the absent voting representatives notifies the RSTC chair, vice chair, or secretary of the proxy. A proxy may not be given to another RSTC member. A proxy must meet the RSTC's membership eligibility requirements, including affiliate restrictions.

To permit time to determine a proxy's eligibility, all proxies must be submitted to the secretary in writing at least one week prior to the meeting (electronic transmittal is acceptable) for approval by the chair. Any proxy submitted after that time will be accepted at the chair's discretion.

Section 4: Meetings

In the absence of specific provisions in this charter, the Chair may follow Robert's Rules of Order for open committee meetings. See [Section 9](#) for additional governance procedures used during open meetings of the committee.

Quorum

The quorum necessary for transacting business at meetings of the RSTC is two-thirds of the voting members currently on the RSTC's roster and is determined once at each meeting.

If a quorum is not determined, the RSTC may not take any actions requiring a vote; however, the chair may allow discussion of the agenda items.

Voting

Actions by the RSTC will be approved upon receipt of the affirmative vote of two-thirds of the votes cast at any meeting at which a quorum is present. An abstention does not count as a vote cast.

Voting may take place during regularly scheduled in-person/hybrid meetings with some attendance virtual, via electronic mail, or via conference call/virtual meeting.

Executive, Open and Closed Sessions

The RSTC holds meetings open to the public, except as noted herein. Although meetings are open, only voting members may offer and act on motions.

The chair may hold closed sessions with the Executive Committee.

The chair may also hold closed sessions in advance of the open meeting with limited attendance applied sparingly and on a non-discriminatory basis. Any discussion of confidential information in a closed session shall be consistent with Section 1500 of the NERC ROP.

All meetings of the NS shall be conducted in closed session.

Majority and Minority Views

All members of a committee will be given the opportunity to provide alternative views on an issue. The results of committee actions, including recorded minutes, will reflect the majority as well as any minority views of the committee members.

Action without a Meeting

Any action required or permitted at a meeting of the committee may be taken without a meeting at the request of the chair.

Such action without a meeting will be performed by electronic ballot (e.g., telephone, email, or Internet survey) and considered a roll call ballot. The secretary will announce the action required at least five business days before the date on which voting commences. As time permits, members should be allowed a window of 10 business days to vote. The secretary will document the results of such an action within 10 business days of the close of the voting period. Such action must meet the regular meeting quorum and voting requirements above.

Section 5: Officers and Executive Committee

Officers

The RSTC will have two officers – one chair and one vice-chair.

Officers shall be selected as follows:

- The NS solicits nominations for chair and vice-chair through an open nomination process. Self-nominations are permitted during the open nomination period.
- At the close of the nomination period, the NS will propose a chair and a vice-chair candidate. The full RSTC will elect the chair and vice chair.
- The chair and vice chair shall not be from the same sector and may be an at-large member.
- The elected chair and vice-chair are appointed by the NERC Board.
- No individual may serve more than one term as vice chair and one term as chair unless an exception is approved by the Board.

Secretary

NERC will appoint the RSTC secretary.

A member of the NERC staff will serve as the secretary of the RSTC. The secretary will do the following:

- Manage the day-to-day operations and business of the RSTC;
- Prepare and distribute notices of the RSTC meetings, prepare the meeting agenda, and prepare and distribute the minutes of the RSTC meetings;
- Facilitate the election/selection process for RSTC members; and,
- Act as the RSTC's parliamentarian.

Chair

The chair will direct and provide general supervision of RSTC activities, including the following:

- Coordinate the scheduling of all meetings, including approval of meeting duration and location;
- Develop agendas and rule on any deviation, addition, or deletion from a published agenda;
- Preside at and manage meetings, including the nature and length of discussion, recognition of speakers and proxies, motions, and voting;
- Act as spokesperson for the RSTC at forums inside and outside of NERC; and,
- Attend meetings of the NERC Board when necessary to report on RSTC activities.

Vice Chair

The vice chair will assume the responsibilities of the chair under the following conditions:

- At the discretion of the chair (for brief periods of time);
- When the chair is absent or temporarily unable to perform the chair's duties; or,
- When the chair is permanently unavailable or unable to perform the chair's duties. In the case of a permanent change, the vice chair will continue to serve until a new chair is nominated and appointed by the NERC Board.

Executive Committee

The Executive Committee (EC) shall consist of six members:

- Chair;
- Vice-chair;
- Four RSTC voting members selected by the RSTC chair and vice-chair with a reasonable balance of subject matter expertise in Operations, Planning, and/or Security and with consideration for diversity in representation (i.e., sectors, Regional Entities, Interconnections, etc.).

The EC of the RSTC is authorized by the RSTC to act on its behalf between regular meetings on matters where urgent actions are crucial and full RSTC discussions are not practical. Actions taken by the EC shall be included in the minutes of the open meetings.

Ultimate RSTC responsibility resides with its full membership whose decisions cannot be overturned by the EC. The RSTC retains the authority to ratify, modify, or annul EC actions.

Section 6: RSTC Subordinate Groups

The RSTC organizational structure will be aligned as described by the NERC Bylaws to support a superior-subordinate hierarchy.

The RSTC may establish subcommittees, working groups, and task forces as necessary. The RSTC will be the responsible sponsor of all subordinate subcommittees, working groups, or task forces that it creates, or that its subordinate subcommittees and working groups may establish.

Officers of subordinate groups will be appointed by the chair of the RSTC.

Subcommittees, working groups, and taskforces will conduct business in a manner consistent with all applicable sections of this Charter.

Subcommittees

The RSTC may establish subcommittees to which the RSTC may delegate some of RSTC's functions. The RSTC will approve the scope of each subcommittee it forms. The RSTC chair will appoint the subcommittee officers (typically a chair and a vice chair) for a specific term (generally two years). The subcommittee officers may be reappointed for up to two additional terms. The subcommittee will work within its assigned scope and be accountable for the responsibilities assigned to it by the committee. The formation of a subcommittee, due to the permanency of the subcommittee, will be approved by the NERC Board.

Working Groups

The RSTC may delegate specific continuing functions to a working group. The RSTC will approve the scope of each working group that it forms. The RSTC chair will appoint the working group officers (typically a chair and a vice chair) for a specific term (generally two years). The working group officers may be reappointed for one additional term. The RSTC will conduct a "sunset" review of each working group every year. The working group will be accountable for the responsibilities assigned to it by the RSTC or subcommittee and will, at all times, work within its assigned scope. The RSTC should consider promoting to a subcommittee any working group that is required to work longer than one term.

Task Forces

The RSTC may assign specific work to a task force. The RSTC will approve the scope of each task force it forms. The RSTC chair will appoint the task force officers (typically a chair and a vice chair). Each task force will have a finite duration, normally less than one year. The RSTC will review the task force scope at the end of the expected duration and at each subsequent meeting of the RSTC until the task force is retired. Action of the RSTC is required to continue the task force past its defined duration. The RSTC should consider promoting to a working group any task force that is required to work longer than one year.

Section 7: Meeting Procedures

Voting Procedures for Motions

- All voting will be conducted through a poll.
- The committee may conduct a roll-call vote in those situations that need a record of each member's vote.
- The committee must approve conducting a roll call vote for the motion.
- The secretary will call each member's name.
- Members answer "yes," or "no," but may answer "present" if they wish to abstain from voting. As provided above, an abstention does not count as a vote cast.

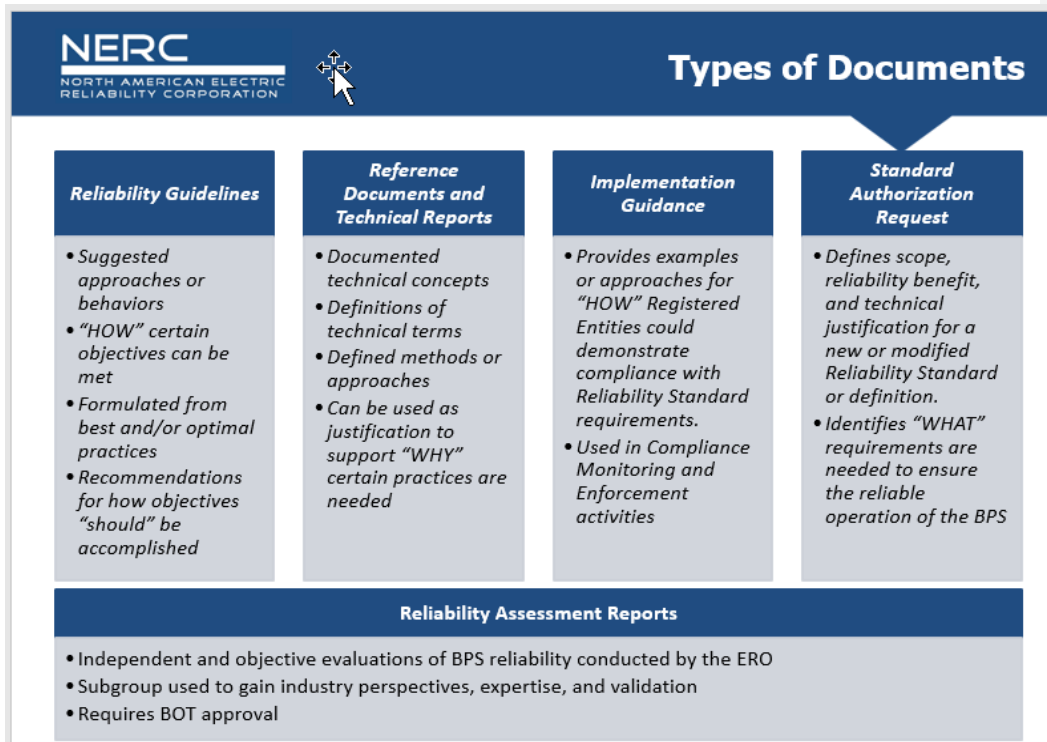
Minutes

- Meeting minutes are a record of what the committee did, not what its members said.
- Minutes should list discussion points where appropriate, but should usually not attribute comments to individuals. It is acceptable to cite the chair's directions, summaries, and assignments.
-
- All Committee members are afforded the opportunity to provide alternative views on an issue. The meeting minutes will provide an exhibit to record minority positions.

Section 8: RSTC Deliverables and Approval Processes

The RSTC will abide by the following parameters regarding approval, endorsement, or acceptance of committee deliverables.

Overview of Deliverables



Reliability Guidelines, Security Guidelines and Reference Documents

Reliability Guidelines and Security Guidelines are documents that suggest approaches or behavior in a given technical area for the purpose of improving reliability. Reliability Guidelines and Security Guidelines are not binding norms or mandatory requirements. Reliability Guidelines and Security Guidelines may be adopted by a responsible entity in accordance with its own facts and circumstances.

1. New/updated draft guideline approved for industry posting.

The RSTC approves for posting for industry comment the release of a new or updated draft guideline developed by one of its subgroups or the committee as a whole.

The draft guideline is posted as “for industry-wide comment” for 45 days. If the draft guideline is an update, a redline version against the previous version must also be posted.

After the public comment period, the RSTC will post the comments received as well as its responses to the comments. The RSTC may delegate the preparation of responses to a committee subgroup.

A new or updated guideline which considers the comments received, is approved by the RSTC and posted as “Approved” on the NERC website. Updates must include a revision history and a redline version against the previous version.

After posting a new or updated guideline, the RSTC will continue to accept comments from the industry via a web-based forum where commenters may post their comments.

- a. Each quarter, the RSTC will review the comments received.
- b. At any time, the RSTC may decide to update the guideline based on the comments received or on changes in the industry that necessitate an update.
- c. Updating an existing guideline will require that a draft updated guideline be approved by the RSTC in the above steps.

2. Review of Approved Reliability Guidelines, Security Guidelines and Reference Documents

Approved Reliability Guidelines or Reference Document shall be reviewed for continued applicability by the RSTC at a minimum of every third year since the last revision.

3. Communication of New/Revised Reliability Guidelines, Security Guidelines and Reference Documents

In an effort to ensure that industry remains informed of revisions to a Reliability Guideline or Reference Document or the creation of a new Reliability Guideline or Reference Document, the RSTC subcommittee responsible for the Reliability Guideline will follow an agreed upon process.

4. Coordination with Standards Committee

Standards Committee authorization is required for a Reliability Guideline or Security Guidelines to become a supporting document that is posted with or referenced from a NERC Reliability Standard. See Appendix 3A in the NERC’s ROP under “Supporting Document.”

Section 1600 Data or Information Requests

A report requested by the RSTC that accompanies or recommends a Rules of Procedure (ROP) Section 1600 - Data or Information Request will follow the process outlined below:

1. This Section 1600 request, with draft supporting documentation, will be provided to the RSTC at a regular meeting.
2. The draft Section 1600 data request and supporting documentation will be considered for authorization to post for comments at the RSTC regular meeting.
3. A committee subgroup will review and develop responses to comments on the draft Section 1600 data request and will provide a final draft report, including all required documentation for the final data request, to the RSTC at a regular meeting for endorsement.
4. The final draft of the 1600 data request – with responses to all comments and any modifications made to the request based on these comments – will be provided to the NERC Board.

Other Types of Deliverables

1. Policy Outreach

On an ongoing basis, the RSTC will coordinate with the forums, policymakers, and other entities to encourage those organizations to share reliability guidelines, reference documents and lessons learned to benefit the industry.

Reports required under the NERC ROP or as directed by an Applicable Governmental Authority or the NERC Board: documents include NERC's long-term reliability assessment, special assessments, and probabilistic assessments. These reports may also be used as the technical basis for standards actions and can be part of informational filings to FERC or other government agencies.

2. White Papers

Documents that explore technical facets of topics, often making recommendations for further action. They may be written by subcommittees, working groups, or task forces of their own volition, or at the request of the RSTC.

3. Reference Documents and Technical Reports

Documents that serve as a reference for the electric utility industry and/or NERC stakeholders regarding a specific topic of interest. These deliverables are intended to document industry practices or technical concepts at the time of publication and may be updated as deemed necessary, per a recommendation by the RSTC or its subgroups to reflect current industry practices.

4. Implementation Guidance

Documents providing examples or approaches for registered entities to comply with standard requirements. The RSTC is designated by the ERO Enterprise as a pre-qualified organization for vetting Implementation Guidance in accordance with NERC Board -approved Compliance Guidance Policy. Implementation Guidance that is endorsed by the RSTC can be submitted to the ERO Enterprise for endorsement, allowing for its use in Compliance Monitoring and Enforcement Program (CMEP) activities.

5. Standard Authorization Requests (SAR)

A form used to document the scope and reliability benefit of a proposed project for one or more new or modified Reliability Standards or definitions or the benefit of retiring one or more approved Reliability Standards. RSTC endorsement of a SAR supports: (a) initial vetting of the technical material prior to the formal Standards Development Process, and, (b) that sound technical justification material has been developed, and the SAR will not be remanded back to the RSTC to provide such justification.

Review Process for other Deliverables

Deliverables with a deadline established by NERC management or the NERC Board will be developed based on a timeline reviewed by the RSTC to allow for an adequate review period, without compromising the desired report release dates. Due to the need for flexibility in the review and approval process, timelines are provided as guidelines to be followed by the committee and its subgroups.

A default review period of no less than 10 business days will be provided for all committee deliverables. Requests for exceptions may be brought to the RSTC at its regular meetings or to the Executive Committee if the exception cannot wait for an RSTC meeting.

In all cases, a final report may be considered for approval, endorsement, or acceptance if the RSTC, as outlined above, decides to act sooner.

Actions for Deliverables

1. Approve:

The RSTC has reviewed the deliverable and supports the content and development process, including any recommendations.

2. Accept:


The RSTC has reviewed the deliverable and supports the development process used to complete the deliverable.

3. Remand:

The RSTC remands the deliverable to the originating subcommittee, refer it to another group, or direct other action by the RSTC or one of its subcommittees or groups.

4. Endorse:

The RSTC agrees with the content of the document or action, and recommends the deliverable for the approving authority to act on. This includes deliverables that are provided to the RSTC by other NERC committees. RSTC endorsements will be made with recognition that the deliverable is subject to further modifications by NERC Executive Management and/or the NERC Board. Changes made to the deliverable subsequent to RSTC endorsement will be presented to the RSTC in a timely manner. If the RSTC does not agree with the deliverable or its recommendations, it may decline endorsement. It is recognized that this does not prevent an approval authority from further action.

 Member Considerations			
<i>Reliability Guidelines</i>	<i>Reference Documents and Technical Reports</i>	<i>Implementation Guidance</i>	<i>Standard Authorization Request</i>
<ul style="list-style-type: none"> • ACCEPT for public comment • Is guidance needed on this topic? • Are there major flaws? • APPROVE • Has the public and committee comments been sufficiently addressed? • Do you agree with the recommended guidance? 	<ul style="list-style-type: none"> • APPROVE • Does it provide sufficient detail to support technical, security, and engineering SMEs? • Has it been peer reviewed and supported by a technical subgroup? • Is it foundational and/or conceptual • Does it contain specific recommendations? 	<ul style="list-style-type: none"> • ENDORSE • Does it provide examples or approaches on how to implement a Reliability Standard? • Does it meet the expectations identified in the Implementation Guidance Development and Review Aid? 	<ul style="list-style-type: none"> • ENDORSE • Is the SAR form complete? • Does it contain technical justification? • Does the "industry need" provide a compelling argument? • Does the proposed goal address the need?
Reliability Assessment Reports			
<ul style="list-style-type: none"> • ENDORSE • Is there general agreement with findings and recommendations? • Was the process followed? 			

Section 9: Meeting Governance

The RSTC will abide by the following procedures regarding taking actions on committee deliverables.

Motions

Unless noted otherwise, all procedures require a "second" to enable discussion.

When you want to...	Procedure	Debatable	Comments
Raise an issue for discussion	Move	Yes	The main action that begins a debate.
Revise a Motion currently under discussion	Amend	Yes	Takes precedence over discussion of main motion. Motions to amend an amendment are allowed, but not any further. The amendment must be germane to the main motion, and cannot reverse the intent of the main motion.
Reconsider a Motion already approved	Reconsider	Yes	Allowed only by member who voted on the prevailing side of the original motion.
End debate	Call for the Question or End Debate	No	If the Chair senses that the committee is ready to vote, he may say "if there are no objections, we will now vote on the Motion." The vote is subject to a 2/3 majority approval. Also, any member may call the question. This motion is not debatable. The vote is subject to a 2/3 vote.
Record each member's vote on a Motion	Request a Roll Call Vote	No	Takes precedence over main motion. No debate allowed, but the members must approve by 2/3 majority.
Postpone discussion until later in the meeting	Lay on the Table	Yes	Takes precedence over main motion. Used only to postpone discussion until later in the meeting.
Postpone discussion until a future date	Postpone until	Yes	Takes precedence over main motion. Debatable only regarding the date (and time) at which to bring the Motion back for further discussion.
Remove the motion for any further consideration	Postpone indefinitely	Yes	Takes precedence over main motion. Debate can extend to the discussion of the main motion. If approved, it effectively "kills" the motion. Useful for disposing of a badly chosen motion that can not be adopted or rejected without undesirable consequences.
Request a review of procedure	Point of order	No	Second not required. The Chair or secretary shall review the parliamentary procedure used during the discussion of the Motion.

Notes on Motions

Seconds

A Motion must have a second to ensure that at least two members wish to discuss the issue.

Announcement by the Chair

The Chair should announce the Motion before debate begins. This ensures that the wording is understood by the membership. Once the Motion is announced and seconded, the Committee “owns” the motion, and must deal with it according to procedure in this Charter.